



VIGNANA BHARATHI INSTITUTE OF TECHNOLOGY

STUDENT ACTIVITY CENTRE POLICY



**VIGNANA
BHARATHI**

VIGNANA BHARATHI INSTITUTE OF TECHNOLOGY

(UGC-AUTONOMOUS)

Aushapur, Ghatkesar, near HPCL, Hyderabad, Telangana 501301

Directorate of Student Activity Centre

All-round Excellence is the motto of Vignana Bharathi Institute of Technology (VBIT) and this is what all our stakeholders rate our efforts in identifying and grooming leadership. At VBIT, each of the faculty members goes beyond teaching in a concerted effort to redefine student excellence. This is the place where opportunities are provided for students to realize their ambitions, new ideas are cradled, innovative projects materialize, and students excel in not just learning but also in imagining and inventing. Here we have devised a carefully-designed mechanism to help our young learners to discover their passion and give wings to them. Students are provided an engineering education that is on par with the industry standards transforming each of them into corporate-ready with all the necessary skills required apart from core academics including communication, social awareness and service, ecological sensibility etc. To realise all this, the Directorate of Student Affairs, the apex student body of VBIT, chalked out a pragmatic approach laying emphasis on four core areas of student-related affairs. The primary objective of SAC is to look after all the issues/problems concerning the students of the institution:

- I. Student Activities**
- II. Student Discipline**
- III. Student Mentoring**
- IV. Alumni Student Network**

I Student Activities

All the student activities in the institution are planned in such a way that they help the young and the impressionable minds in developing their personality, perception, learning and attitude. Students are motivated to enhance their skills to match the industrial and societal requirements & expectations by following certain specific approaches for conducting seminars, presenting papers, project developments, development of working models etc. right from the first year level. I B.Tech. students are encouraged to present papers and make presentations in some specific forums including.

Several other forums are in place to facilitate student participation in seminars, debates and discussions, - within and outside the college - in trending and current technical and non-technical topics and issues related to social, political and economic aspects. Utmost care is taken to provide at least one opportunity to every student in a each academic semester. As part of the Student Activity Center, the co-curricular and extra-curricular activities are carefully balanced providing equal importance to all kinds activities. There are separate clubs/forums for each of these functions and thus provide an excellent opportunity and awareness to every student. Each club/forum is managed by a team of dynamic and efficient students well supported and guided by a faculty coordinator. A dedicated Student Activity Centre with all the necessary infrastructure is made available for all their discussions and meet-ups.

The Director, all the faculty and student coordinators discuss at the beginning of each Academic Year to discuss, plan and prepare a centralised activity calendar for the whole academic year by compiling all the proposed events for the given semester/year including the budget requirements. This helps in achieving the following objectives:

- Regular interaction and perfect communication among the respective faculty and student coordinators of various Associations, Forums & Clubs and the respective HoDs for a seamless coordination
- Involvement of all the stakeholders in the planning and execution of various activities right from the conceptual stage
- Advance planning and preparation facilitating more effective participation of the students
- Centralising the budget affairs of all the activities so as make all the bodies more accountable and activities more systematic and streamlined
- Mapping all the activities with proper Outcomes to see that they are in alignment with Institute's Vision and Mission

II Student Discipline

Student discipline is given paramount importance as it plays a detrimental role in the set up of institutional ambiance. Personal discipline is vital for the success of every single individual and the institution makes all efforts to ensure this. The discipline committee is constituted with senior faculty members of all the departments to keep a vigil on the movements of all the students in the premises of the institution as well as in the immediate surroundings. VBIT is a completely ragging-free institution and the college management and the authorities have a zero-tolerance policy towards ragging and other related acts of indiscipline.

Process

- Discipline committee is reconstituted/revised at the beginning of the academic year
- Identifying sensitive areas like college canteen, hostel premises, bus stop outside the college etc. and to be more vigilant
- Create awareness by conducting programmes on Anti-Ragging by the local police officials
- Review meeting by the Principal with the department discipline coordinators and members of the committee every fortnight to discuss discipline issues

III Student Mentoring & Counselling

The entire institution, right from the management down to the faculty, puts utmost care and efforts in channelising the energies and the efforts of the students by putting in place a meticulously designed plan of action for student counselling and mentoring. Each faculty member understands well that effective mentoring fosters student success and is an integral part of the institutional environment. The parental care and timely and efficient mentoring surely leads every single student to successful completion of educational and career goals.

Periodical Counselling is also provided to all the students both in behavioural skills and skills required for coping with various psychological issues by expert behavioural therapists and clinical psychologists through guest lectures.

The Mentoring Process:

- 20 students are allotted to each faculty member who acts as a mentor for them taking them into confidence and regularly discusses all the academic, personal and other issues them ensuring the mental and psychological well-being of each of them
- One of the three mentors of each class is also given the responsibility as the class teacher and takes up the responsibility of bridging between the students of the class and the other faculty, HOD and the Principal and represents, from time to time, any issues related to the faculty quality and other facilities being provided
- Mentoring hours are included in the time tables facilitating regular and meaningful interaction between the mentor concerned and his/her set of students
- Each mentor maintains regular interaction with the students as well as their parents regularly informing them of the attendance and academic performance of their ward
- Each Mentor strives to have a complete understanding of students' behaviour, attitude and performance. A detailed record of all the Mentoring Sessions is uploaded in ecap
- Monthly meetings are held by the respective HODs along with the Principal with all the mentors, coordinators for updates, review and necessary guidance

IV Alumni Student Network

An organization's alumni are the reflection of its past, representation of its present and a link to its future.

Here are 4 ways in which alumni association can create a powerful positive impact:

Support system
Offering expertise
Assistance in Employability
Mentorship and Scholarships

Process

- Identifying coordinators from each department
- Selection of Central Coordinators from department coordinators
- Regularly Updating the Alumni Data using a common Format for all Departments
- Using DISHA App Designed by VBIT Alumni for effective interaction with Alumni
- Conducting Alumni Meet Every Year